

**Are you a forward thinking student or graduate looking for an exciting opportunity?**

**Would you like to work on events with global thinkers and innovators? Are you passionate about creativity and innovation?**

**Creative Innovation Global is looking for a great new intern with experience and interest in events, creative industries, leadership, entrepreneurship, and innovation to join our team.**

Creative Innovation Asia Pacific conferences deliver world class creative ideas and pragmatic solutions. Our world class events offer credible forecasts, strategies and practices to help transform individuals and the leadership of organisations. Join big and small business, entrepreneurs, educators, creative and government leaders, emerging talent and leading thinkers from around the World, Asia and Australia.

### **Creative Innovation Catalyst: Events and Marketing Assistant**

Internship location: Melbourne (Southbank)

Internship period: Available now until December 2018 - various durations available (from 6-12 months)

Schedule: To be negotiated (Between 2-5 days per week)

#### Primary Responsibilities:

- To help with the organization of the Creative Innovation Global Conferences
- To liaise with partners, potential partners, and suppliers
- To assist members of the team with the organization and the execution of the conference
- To contribute to the development and the delivery of our social media campaigns
- To think “outside the box” and come up with new ideas, systems and ways to broaden our market
- To work alongside our team on upcoming projects.
- Administrative duties

#### Skills & qualifications required:

- Bachelor student or graduate in Business/Marketing/PR/Media. Students pursuing a degree within the creative industries will also be considered
- Strong creative flair
- Previous experience in events will be highly regarded
- Experience in developing successful sponsorships/partnerships
- Experience in marketing and social media campaigns preferred
- Great organization skills
- Ability to work under deadlines
- Have excellent written, technology and verbal communication skills
- Able to work independently and also effectively within a team

This is a **volunteer position**, and will provide excellent experience in events, entrepreneurship, and marketing. The successful intern will be working towards the organisation of the upcoming Creative Innovation conference. An awesome opportunity to attend one of the world’s leading future-shaping conferences in the field of innovation and creativity. Ci2015 has been named “Corporate Event of the Year” in the Australian Event Awards & in the Anthill SMART100! Ci2013 was named “Corporate Event of the Year” in the global Eventex Awards.

**To apply:** Please send your resume, a one page cover letter explaining the 5 things that make you the ideal candidate for this position alongside your availability to Alrick Pagnon:

[Alrick@creativeuniverse.com.au](mailto:Alrick@creativeuniverse.com.au) Role available now!

For more information on the Creative Innovation Asia Pacific conferences, please visit [www.creativeinnovationglobal.com.au](http://www.creativeinnovationglobal.com.au)

These are our channels for change: